

# Lunch Ordering

Providence Academy offers hot lunch options that parents may purchase for their children.

Hot lunch options are available to students on Mondays and Wednesdays.

Lunch must be ordered through the FACTS Family Portal.

To order lunches:

- 1 - Log into the FACTS Family Portal
- 2 - Click on the "Student" option from the main menu.
- 3 - Select the "Lunch" option.

Monthly lunch options may be seen on this screen.

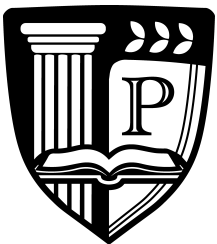
- 4 - Click "+ Create Web Order" to place the lunch orders for the month.

Parents must submit their students' lunch orders for the entire month

Lunch orders must be placed before the 1st of the month; **the lunch portal closes on the last day of the previous month** (ex. *April 30th is the last day parents can order lunch for the month of May*).

Cost of lunch varies from \$4.50 to \$7.00

Families will be billed upon submission of the lunch order.



For more information contact the school office.